

Hunter Treadaway

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Creative Project Manager with 10+ years combined experience in project management and web development and a track record of effectively coordinating cross-functional teams to deliver projects in the Marketing and Wealth Management industries.

Core Competencies

- Highly organized self-starter with strong time management and prioritization skills.
- Collaborative servant leader skilled in communication, accountability, and calm delivery under pressure.
- Creative and detail oriented.

Tools & Certifications

- JIRA, Confluence, Github, VSTS, Trello, Asana, MS Suite
- Certified Scrum Master - Scrum Alliance - ID # 000597105

Professional Experience

InvestCloud 2023 - present

Delivery Manager

- Leads delivery for 4+ simultaneous cross-functional client facing and internal projects, balancing competing priorities and ensuring excellence across all projects.
- Partners with stakeholders to clearly define and document project scope, timelines, and deliverables, driving alignment and predictability.
- Creates an environment of transparency by providing timely updates on project status, milestones, and risks to internal and external stakeholders.
- Manages sprints, tracks progress, and maintains quality and consistency using Jira & Confluence.
- Tracks weekly utilization across all resources, providing updates on time burned and forecasting risks to budget.
- Enforces change control processes to maintain scope and prevent scope creep.
- Facilitates retrospectives to identify operational gaps and develop sustainable protocols for continuous improvement.
- Optimizes on time deliveries through hands-on engagement with all critical phases of a project.

InvestCloud 2020 - 2023

Front End Developer

- Developed interactive digital interfaces and web functionality based on business and architecture requirements.
- Collaborated with cross-functional teams to deliver projects on time, on budget, with high quality results.
- Provided detailed documentation for QA and support teams, facilitating smooth implementation and testing.
- Mentored junior developers, offering solutions to enhance front-end functionality and drive technical improvements.

Moxie 2014 - 2019

Sr. Project Manager

- Led cross-functional teams (Strategy, Design, UX, Development, QA) to ensure on-time delivery of enterprise software solutions for the My Verizon app for Verizon Wireless.
- Implemented Scrum processes (backlog grooming, sprint planning, retrospectives) and improvements in Jira.
- Collaborated with executive leadership to ensure teams were resourced and trained to meet deliverables.
- Managed resourcing for agency-wide development and QA initiatives, working with on-shore and off-shore teams.

Education

Kennesaw State University - *Bachelor of Business Administration, Marketing* - 2012

Hack Reactor - Software Engineering Immersive 2020